




Instructions for sending records electronically to your new provider's office

Log in to your Gulf Coast Medical Group Patient Portal



 **Dial 911 in the case of a medical emergency**

Welcome to the Gulf Coast Physician Management LLC Portal
Landing Page

Make a One-Time Payment

QuickPay Code, Statement ID, or
Access Code

[Where can I find my code?](#)


By clicking **Make a Payment**, you
represent that you are authorized to
address the patient's billing matters.

Make a Payment

Sign In to Your Portal Account

We're using athenahealth to help you access
your health information for different doctors'
offices with just one email and password.

Start by clicking the button below, and
logging in with the email and password you
already use.

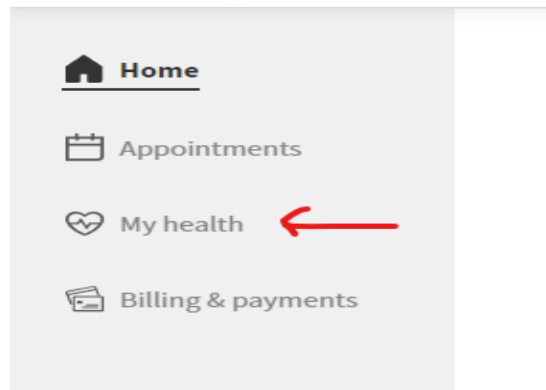
Log in with  athenahealth

[Forgot your password?](#)

Questions? [Learn more.](#)

Don't have an account? [Sign up](#) today to
stay connected to your healthcare.

Click on My health in the menu on the left side of your screen



Click on Health Records

Section 1. Select the health information you want

Check the 3 boxes under Outpatient Visit Documents. Select All time for the Period

1. Select the health information you want

For Period

All time
 Single date
 Custom date range

Outpatient Visit Documents

Consolidated Clinical Summary (CCDA)
 Encounter Clinical Summary (CCD)
 Referral Notes

Note: The following health information cannot be excluded by date and will be included in full: problems, medications, allergies, and immunizations.

Section 2. Choose what you'd like to do with your information

Choose the tab "Send via Direct Address"

Type in the Direct Address provided for the new location to send your records. **This is not the email address for the office.** This is the electronic address for the medical record.

2. Choose what you'd like to do with your information

You have selected a ZIP file containing your outpatient documents

[Show Preview](#)

Download	Send via Email	Send via Direct Address	
-----------------	-----------------------	--------------------------------	--

Direct Messaging is a simple form of health information exchange that meets stringent security and privacy standards for sending sensitive health information to healthcare professionals.

You can send a direct message to any provider who has a direct address.
Enter the provider's Direct Address below.

By sending your records in this manner, you are ensuring that the new office will have complete information at the time of your visit.

Christopher Walsh christopher.walsh.1@24548.direct.athenahealth.com

Lauren Broadway lauren.broadway.3@24548.direct.athenahealth.com